

Item 9 Appendix B

SOMERSET COUNTY COUNCIL PENSION FUND

PENSIONS COMMITTEE

MEETING WORKPLAN 2023 - 2024

Date	Proposed Items of Business	Lead Officer
<p>15th December 2023</p>	<p><u>FORMAL MEETING</u></p> <p>1. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>2. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 30 September 2023.</p> <p>3. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>4. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>5. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 30 September 2022.</p> <p>6. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p>	<p></p> <p style="text-align: center;">AS</p> <p style="text-align: center;">RL</p> <p style="text-align: center;">AS</p> <p style="text-align: center;">AS</p> <p style="text-align: center;">AS</p>

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PENSIONS COMMITTEE

MEETING WORKPLAN 2023 - 2024

Date	Proposed Items of Business	Lead Officer
15th March 2024	<p><u>FORMAL MEETING</u></p> <p>1. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>2. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 31 December 2023.</p> <p>3. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>4. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>5. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 31 December 2023.</p> <p>6. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>7. Resources review, Financial target setting and committee objectives setting To conduct a review of the resources available to the fund and to adopt a financial forecast, committee performance objectives for the 2024-2025 financial year and review the overall performance target for 2022 to 2025.</p> <p>8. Review of cash management arrangements To review the management arrangements for the cash resources held by the fund.</p>	<p>AS</p> <p>RL</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS/SM</p> <p>AS</p>

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PENSIONS COMMITTEE

MEETING WORKPLAN 2023 - 2024

Date	Proposed Items of Business	Lead Officer
<p>June 2023 - TBC</p>	<p><u>FORMAL MEETING</u></p> <p>1. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>2. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 31 March 2022.</p> <p>3. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>4. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>5. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 31 March 2022.</p> <p>6. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>7. Fund Policies To review and where necessary update the fund's policies and documents.</p>	<p>AS</p> <p>AS</p> <p>RL</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>AS</p>

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SOMERSET COUNTY COUNCIL PENSION FUND

PENSIONS COMMITTEE

MEETING WORKPLAN 2023 - 2024

Date	Proposed Items of Business	Lead Officer
15th Sept 2023	<p><u>FORMAL MEETING</u></p> <p>1. Independent Advisor's Report To receive a verbal update on market issues and events from the independent advisor.</p> <p>2. Review of Investment Performance Report to provide an update of the Fund's performance for the quarter period to 30 June 2024.</p> <p>3. Review of Administration Performance To review the performance of Peninsula Pensions in delivering the administration service to employers and members.</p> <p>4. Business Plan Update To consider progress against the Committees approved business plan.</p> <p>5. Finance and Membership Statistics Update Report to provide an update of the Fund's position for the quarter period to 30 June 2024.</p> <p>6. Review of Pension Fund Risk Register To review the risks within the fund and form an appropriate risk register for the fund.</p> <p>7. Pension Fund Annual Report 2023/2024 To consider the annual report for the year to 31 March 2024.</p>	<p></p> <p style="text-align: right;">AS</p> <p style="text-align: right;">RL</p> <p style="text-align: right;">AS</p> <p style="text-align: right;">AS</p> <p style="text-align: right;">AS</p> <p style="text-align: right;">AS</p>